

Berkshire Motor Show Fund Raising For Causes

Sunday 2<sup>nd</sup> JULY 2017

PROSPECT PARK, LIEBENROOD RD  
READING RG30 2ND

Trade & Craft Booking Form

Set up on day from 8am till 10.00am

Organisation Name .....

Contact Name.....

Address.....

.....

Telephone..... E-mail.....

Please provide a brief description of goods/service that you provide

.....

.....

Stand space Frontage is £8 per meter. Please can you park your vehicle in the car park area.

Frontage per meter £8 x ..... For Sunday 2<sup>nd</sup> July

Total payable £.....

Cheques payable to – Berkshire motor show SIGNATURE.....

Please send a copy of your public liability insurance, electrical test cert, food-handling cert.

Return form with SAE to – 32 the close,

Burghfield common,

Reading,

Berkshire RG7 3HT

# RULES FOR THE FUNDRAISING DAY SUNDAY 2<sup>nd</sup> JULY 2017 AT PROSPECT PARK, READING

1. No vehicle movement after 10.30am. If you have to move, please get a marshal with hi-viz on to walk in front of you or a member of your team to do this, for the safety of the public.
2. From 6th June 2014 if anyone cancels there is no return on payments already paid, unless event is cancelled.
3. Set up from 8am – 10am.
4. Event open from 10.15am – 6.30pm.
5. All traders that do not need their vehicle once unloaded, please can you park in the car parking area.
6. Please keep off the football pitches-this is from Reading council.
7. Please keep your area free from litter as on park land.
8. You will be shown on the day where your pitch is.
9. Vehicles please DRIVE SLOWLY ON THE PARK AND NO SKIDDING ABOUT ETC, as you will then be asked to buy grass seed @ £70 to replace what you have done to the grass area.
10. Charity stalls and any other stalls may collect on behalf of their charity on **THEIR PITCH ONLY**.
11. Only the event organiser will be able to bucket collect at the event.
12. No fires/BBQ'S.
13. If the event has to be cancelled, then all traders will be reimbursed admission.
14. EVERYONE HAS TO BE OFF SITE BY 9PM.
15. This event will be advertised and photo's on Facebook.